**Governance Board Meeting Minutes**

**January 10, 2024**

I. CALL TO ORDER

Melanie Sarro called the meeting to order at 12:03 p.m. noting a quorum was present. The meeting was held at the Office of Public Health Region V Administration Office.

II. ROLL CALL

1. Penny Champion, appointed by Cameron Parish
2. Melanie Sarro, appointed by Governor Edwards
3. Braylon Harris, appointed by Governor Edwards
4. William Johnson, appointed by Allen Parish
5. Linda Storer, appointed by Beauregard Parish
6. Aaron LeBoeuf, appointed by Calcasieu Parish

Absent

1. Linda Storer, appointed by Beauregard Parish

b. William Sommers, appointed by Governor Edwards

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Jenny Mills, Deputy Director
3. Melanie Jackson, Chief Financial Officer
4. Sheryl Meek, Compliance Officer
5. Dr. Scott Meche, DD Director
6. Debbie Bass, Administrative Assistant

III. INTRODUCTION OF GUESTS

1. Susan Riehn, Families Helping Families
2. Libbe Leone, CARC
3. Dr. Lacey Cavanaugh, OPH Region 5

IV. APPROVAL OF MINUTES

Board members received the December minutes prior to the meeting. Melanie Sarro requested a motion to approve the December minutes. Aaron LeBoeuf motioned and Penny Champion seconded. December minutes unanimously approved.

V. APPROVAL OF AGENDA

Melanie Sarro requested a motion to approve the agenda. Aaron LeBoeuf motioned and William Johnson seconded. Agenda Approved with no changes.

VI. BOARD MONITORING

No policies up for review.

VII. EXECUTIVE DIRECTOR REPORT

1. New LDH Administration

Tanya presented an overview of some of the new administration under Governor Jeff Landry: DOA Commissioner, Taylor Barras; LDH Secretary, Dr. Ralph Abraham; and, LDH Deputy Secretary, Dr. Pete Croughan.

1. Introduction of new Developmental Disabilities Director

Tanya introduced Dr. Scott Meche who is the new ImCal Developmental Disabilities (DD) Director as of December 18, 2023. Dr. Meche comes to ImCal with a wealth of knowledge in DD services. Previously, Dr. Meche was the DD Director for Capital Area HSD and held multiple positions within OCDD and OAAS.

1. Update on Broad Street/Offer on Children’s Museum Building

Tanya went over all the options for the Broad Street property. She also presented to the Board an opportunity to purchase the Children’s Museum building in downtown Lake Charles. Melanie Jackson, ImCal Chief Financial Officer, presented the financial aspects on the three options: Option A – New Construction of a multiple story building; Option B – New Construction of a single-story building; and, Option C – Purchase and renovation of the Children’s Museum. Based on time and budget, the best option for ImCal is Option C – Purchase and renovation of the Children’s Museum property. With Board approval, Tanya would like to make an offer on this property. The asking price for the building is $1.5 million and, per consultants and realtor, a reasonable offer would be $1.2 million. After much discussion, William Johnson made a motion to go into Executive Session, seconded by Braylon Harris. Executive Session concluded by motion of William Johnson and seconded by Braylon Harris. William Johnson made a motion to give Tanya authority to make an offer of $1.2 million on the Children’s Museum property based on the contingency that the Board approves of the purchase agreement prior to official submission. Motion seconded by Melanie Sarro.

VIII. NEW BUSINESS.

IX. NEXT MEETING **02/01/2023**

X. ADJOURNMENT

Melanie Sarro motioned to adjourn and Penny Champion seconded. Meeting adjourned at

1:41 p.m.